



2021 Workshare Contract & Farm Agreement

The goal of this contract is to solidify our expectations of you as a workshare, and what you can expect from your commitment to the farm. Work shares are crucial to the farm's success. Without you, Woodside Farms could not provide high-quality veggies to our community. Your commitment is an integral link in the production, reputation, and sustainability of Woodside Farms and its centerpiece, the Community Supported Agriculture Program

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1. TIMELINESS - I will arrive on time and be ready to work by 7 am. I am responsible for every one of my shifts. _____

2. DURATION - My farm season begins April 27th and ends October 30th, with a mandatory working orientation either Wednesday, April 21st 8 am - 11 am OR Saturday, April 24th, from 1-4 pm. _____

3. ATTENDANCE - I am allowed three sub days. Any sub must be selected from the approved sub list or otherwise pre-approved by my manager. I will plan ahead and find a sub at least 24 hours before my shift. I am responsible for relaying pertinent information regarding farm procedures, directions, and what my sub needs to bring. My sub will be on time, or it will result in a warning on my behalf. _____

4. TRIAL PERIOD - The first two weeks of May is a Trial Period for all of us. This will give you an opportunity to try out the position for the first two weeks to be certain that this is a viable fit for your summer. May 16th is the last day to request a refund on the deposit until the end of the season on November 1st. NOTE: This also provides the managers a chance to observe your work habits and build successful workshare teams. _____

5. DEPOSIT - \$45 deposit is required from all workshares. If I fulfill my contract, this deposit will be refunded to me at the end of the season on November 1st. If I do not uphold my contract, the deposit will be forfeited to the farm and used in the Woodside Lunch Fund. The deposit will be refunded to anyone who upholds the contract through May's Trial Period and is asked to be a sub, or decides the farm is not for them. _____

6. TERMINATION - I understand that a breach of contract may result in my position being terminated in addition to my deposit being forfeited. There is a possibility that I could be replaced for other reasons not

discussed in this agreement in which case, I will receive one warning as to the nature of the problem.

7. CELL PHONES - No cell phones or electronic devices in the garden. We ask for 5 hours of your undivided attention. You are welcome to check your messages and make any needed calls/texts at coffee break, which is in the middle of every shift. _____

8. PHYSICAL ABILITY - I am able to perform physical labor for extended periods of time. Medical reasons, emergencies, and restroom breaks excluded, I am expected to be working during my shift. _____

9. GENERAL – be part of the solution, not the problem

- When you finish a task, look for and ask what needs to be done next. Stay focused! _____
- Have pride in your work! Strive to do excellent work while being efficient. _____
- If you don't know, please ask! Clarify instructions that aren't clear to you. _____
- WORK WHILE you talk! Have a great time but don't let it slow you down. _____
- Tools are to be put away directly after use. Work areas are to be cleaned up after use. _____

Please plan on coming to our annual workshare party at the end of the season to celebrate your hard work.

What to expect from the farm:

1. The farm will provide me with one full share of vegetables, herbs, and flowers (from mid-May through October), including pick-your-own access.

2. The farm will provide a garden-fresh salad after my shift.

3. Farmers and managers will do their best to answer your questions about farming and food. We will strive to provide you with a fulfilling experience through hard work and discussions with farmers and employees.

I understand and accept all conditions.

Signature _____ Date _____

Print name _____

Mailing Address _____

Phone _____ Email _____

Below are the days and times workshare shifts are available. Please pick a shift that works best for you as well as an alternate day for your second choice, if applicable.

Tuesday 7am-12:00pm Wednesday 7am-12:00pm Thursday 7am-12:00pm Friday 7am-12:00pm
Saturday 7:30am - 12:30pm

1st Choice _____ 2nd Choice _____

Please give us the name and phone number of one work-related reference.

Name: _____ Phone _____

Questions? Contact Woodside Farms Work Share Manager Blair Doucette and leave a voicemail at 804-234-8533, email to bdoucette@woodsidefarms.net, or snail mail to 10455 Cedar Lane, Glen Allen, VA, 23059.

Thank you for your hard work and commitment to locally grown organic food. Thank you for being part of the solution! We could not do it without you.